

## Informed Consent & Office Policies

Dr. Kimberly Brown's commitment is to serve her patients with professionalism and genuine concern, being sure at all times to protect the privacy and security of all Protected Health Information.

During the course of serving you it may be necessary to share pertinent information with other Health Care Providers or Associates for the purpose of ordering laboratory tests, determination of fees, collection of fees, scheduling of your appointments or to obtain a second opinion. If any other uses or disclosures other than the ones listed above are needed, information will be released only with your written consent, as provided for by law.

All health and laboratory information will be given at scheduled office or phone appointments. Please be aware when scheduling phone appointments our normal fee's for service apply. If you need your labs and are unable to make an appointment we will fax them to another doctor, but will not send them to you directly unless you have already discussed them with the doctor.

Please be aware that Health and Safety Code section 109250, et seq., specifically prohibits the use of any unconventional remedy in the diagnosis, treatment, alleviation, or cure of cancer. If you have been diagnosed with cancer, we will be unable to treat you for this diagnosis.

Not all insurance policies will cover our services. We ask that you send us your insurance information before your visit as we can check your benefits. Labs, supplements, medical devices and prescriptions are not included fee's and maybe billed by other parties. It is your responsibility to make payment arrangements with them. All payment is expected at the time of service unless other arrangements have been agreed upon. Debit Cards, MasterCard, VISA, cash, and checks are acceptable forms of payment.

Please be advised that if for any reason you cannot keep your scheduled procedure or appointment, we require that you cancel at least 48 hours prior to your appointment. Failure to cancel within that time frame or failure to show up for the appointment will result in a fee of 50% of your appointment cost, which will be applied to your next appointment. This fee may change without notice.

Thank you for your cooperation. We look forward to assisting you on your path to wellness.

Sincerely,

Kimberly Brown ND, LAc

I have read and understand this form.

Signed: \_\_\_\_\_

Print Name: \_\_\_\_\_ Date: \_\_\_\_\_

## Informed Consent to Naturopathic Treatment and Care

I have had an opportunity to discuss the nature and purpose for naturopathic care and its procedures with the Doctor of Naturopathic Medicine named below and/or other office or clinic personnel.

I hereby request and consent to Naturopathic Medicine as an alternative treatment for my health conditions (or for those of the patient named below, for whom I am legally responsible) as performed by the Doctor of Naturopathic Medicine named below and/or other licensed Doctors of Naturopathic Medicine who may now, or in the future, treat me while employed by, working or associated with, serving as back-up for the Doctor of Naturopathic Medicine named below, whether they work at the clinic or office listed below or any other office or clinic. Treatments may include- but are not limited to- herbal medicine, homeopathic medicine, life style and nutritional counseling, naturopathic manual therapy, physical therapy, injection therapy, and hormone replacement.

I have been informed that in the practice of medicine there are some risks to treatment, including -- but not limited to -- side effects of medication, allergic reactions, and anaphylaxis. I do not expect the Doctor to be able to anticipate and explain all risks and complications. Therefore, I wish to rely on the Doctor's judgment based upon the facts then known, to provide me with any care and procedures considered to be in course of my treatment.

I have read, or have had read to me, the above consent. I have also had an opportunity to ask questions about this consent, and by it I agree to the procedures mentioned above. I indent this consent form to cover the entire course of treatment for my present condition and for any future condition(s) for which I seek treatment.

---

---

To be completed by the patient:  
the

\_\_\_\_\_  
Print Patient's Name

\_\_\_\_\_  
Signature of Patient

\_\_\_\_\_  
Date Signed

To be completed by patient's representative, if necessary,  
e.g. if patient is a minor or physically or legally incapacitate.

\_\_\_\_\_  
Print Patient's Name

\_\_\_\_\_  
Print Name of Patients Representative

\_\_\_\_\_  
Signature of Patients Representative

(Include Relationship or Authority of Representative.)

\_\_\_\_\_  
Date Signed

Name of Doctor treating this patient: **Dr. Kimberly Brown**

## MESSAGE INFORMED CONSENT TO TREAT

I hereby request and consent to the performance of massage treatments within the scope of practice of a licensed massage therapist on me (or on the patient named below, for whom I am legally responsible) by the certified massage therapist indicated below and/or for the certified massage therapist who now or in the future treat me while employed by, working or associated with or serving as backup for the massage therapist named below.

I understand that the massage given to me by the massage therapist listed below is for the purpose of (stress reduction, pain reduction, relief from muscle tension, increasing circulation, or specific reasons stated on this form).

I understand that the massage therapist does not diagnose illness or disease and does not prescribe medical treatment or pharmaceuticals, nor are spinal manipulations part of massage therapy.

I understand that massage therapy is not a substitute for medical care and that it is recommended that I work with my primary caregiver for any condition I may have.

I have stated all my known physical conditions and medications, and I will keep the massage therapist updated on any changes.

I do not expect the staff to be able to anticipate and explain all possible risks and complications of treatment, and I wish to rely on the staff to exercise judgement during the course of treatment which at the time the staff thinks, based upon the facts then known is in my best interest.

I understand that results are not guaranteed.

By voluntarily signing below, I show that I have read, or have had read to me, the above consent to treatment and have had an opportunity to ask questions. I intend this consent form to cover the entire course of treatment for my present condition and for any future condition(s) for which I seek treatment.

MESSAGE THERAPIST'S NAME:	<b>Helena Reinken</b>
PATIENT SIGNATURE <b>X</b>	(Date)

(OR PATIENT REPRESENTATIVE) (INDICATE RELATIONSHIP IF SIGNING FOR PATIENT)

## ACUPUNCTURE INFORMED CONSENT TO TREAT

I hereby request and consent to the performance of acupuncture treatments and other procedures within the scope of the practice of acupuncture on me (or on the patient named below, for whom I am legally responsible) by the acupuncturist indicated below and/or other licensed acupuncturists who now or in the future treat me while employed by, working or associated with or serving as back-up for the acupuncturist named below, including those working at the clinic or office listed below or any other office or clinic, whether signatories to this form or not.

I understand that methods of treatment may include, but are not limited to, acupuncture, moxibustion, cupping, electrical stimulation, Tui-Na (Chinese massage), Chinese herbal medicine, and nutritional counseling. I understand that the herbs may need to be prepared and the teas consumed according to the instructions provided orally and in writing. The herbs may be an unpleasant smell or taste. I will immediately notify a member of the clinical staff of any unanticipated or unpleasant effects associated with the consumption of the herbs.

I have been informed that acupuncture is a generally safe method of treatment, but that it may have some side effects, including bruising, numbness or tingling near the needling sites that may last a few days, and dizziness or fainting. Burns and/or scarring are a potential risk of moxibustion and cupping, or when treatment involves the use of heat lamps. Bruising is a common side effect of cupping. Unusual risks of acupuncture include spontaneous miscarriage, nerve damage and organ puncture, including lung puncture (pneumothorax). Infection is another possible risk, although the clinic uses sterile disposable needles and maintains a clean and safe environment.

I understand that while this document describes the major risks of treatment, other side effects and risks may occur. The herbs and nutritional supplements (which are from plant, animal and mineral sources) that have been recommended are traditionally considered safe in the practice of Chinese Medicine, although some may be toxic in large doses. I understand that some herbs may be inappropriate during pregnancy. Some possible side effects of taking herbs are nausea, gas, stomachache, vomiting, headache, diarrhea, rashes, hives, and tingling of the tongue. I will notify a clinical staff member who is caring for me if I am or become pregnant.

I do not expect the clinical staff to be able to anticipate and explain all possible risks and complications of treatment, and I wish to rely on the clinical staff to exercise judgment during the course of treatment which the clinical staff thinks at the time, based upon the facts then known is in my best interest. I understand that results are not guaranteed.

I understand the clinical and administrative staff may review my patient records and lab reports, but all my records will be kept confidential and will not be released without my written consent.

By voluntarily signing below, I show that I have read, or have had read to me, the above consent to treatment, have been told about the risks and benefits of acupuncture and other procedures, and have had an opportunity to ask questions. I intend this consent form to cover the entire course of treatment for my present condition and for any future condition(s) for which I seek treatment.

ACUPUNCTURIST NAME: **Kimberly Brown**

PATIENT SIGNATURE **X** (Date)  
(Or Patient Representative) (Indicate relationship if signing for patient)

Dr. Kimberly Brown

Effective Date: \_\_\_\_\_

## Acknowledgment of Privacy Policies

Dr. Kimberly Brown is dedicated in preserving your personal health information. We are required by law to protect your personal medical information and to provide you with a notice describing how your medical information may be used and disclosed and how you can access this information.

Required by law: We must have your written consent before we use or disclose to others your medical information for purposes of providing or arranging for your health care, the payment for or reimbursement of the care that we provide to you, and the related administrative activities supporting your treatment.

We may be required by law to use and disclose your medical information for other purposes without your consent or authorization.

You are provided the right to inspect and receive a copy of your medical information that we maintain, amending or correcting that information, obtaining an accounting of or disclosures of your medical information, requesting that we communicate with you confidentially, requesting that we restrict certain uses and disclosures of your health information, and complaining if you think your rights have been violated.

We have available a detailed NOTICE OF PRIVACY PRACTICES which fully explains your rights and our obligations under the law. We may revise our NOTICE from time to time. The Effective Date at the top right-hand side of this page indicates the date of the most current NOTICE in effect.

You have the right to receive a copy of our most current NOTICE in effect. If you have not yet received a copy of our current NOTICE, please ask at the front desk and we will provide you with a copy.

If you have any questions, concerns or complaints about the NOTICE or your medical information, please contact Dr. Kimberly Brown at 408-357-3422. You may also send a written complaint to the US Department of Health and Human Services.

\_\_\_\_\_  
Patient Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Printed Name